

# REQUEST FOR CHANGE OF BANK DETAILS

## Important information

Please use this form to change bank details of your company account used by JAO S.A.

Please enclose documents needed to confirm the request:

- Proof of new Bank Details
- Power of Attorney and Signatory Specimen Form if applicable

This form has to be signed by Authorized Person(s).  
This request replaces and supersedes all previous requests.

In case of handwritten signatures, the completed form is to be sent to the following address:

**JAO S.A.**  
**FAO: Operations Team**  
**2, rue de Bitbourg**  
**L-1273 Luxembourg-Hamm**

The form may also be signed electronically with a qualified electronic signature and in this case sent through our ticketing platform: [Support.jao.eu](mailto:Support.jao.eu)

## 1. Company details

### 1.1. Company Name

### 1.2. Company Address

### 1.3. Company EIC Code

## 2. Current bank account details

### 2.1. Name of Bank

### 2.2. Account holder

### 2.3. SWIFT/BIC code

### 2.4. IBAN code

## 3. New bank account details

### 3.1. Name of Bank

### 3.2. Account holder

### 3.3. SWIFT/BIC code

### 3.4. IBAN code

#### 4. Declaration

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##### Authorized Person I.

###### I declare that:

- I have the authority to sign this document
- The information on this form is correct.

##### 4.1.1 Authorized person's full name

##### 4.1.2 Position held

##### 4.1.3 Phone number (country code + phone number)

##### 4.1.4 Authorized person's signature

##### 4.1.5 Date

##### Authorized Person II.

###### I declare that:

- I have the authority to sign this document
- The information on this form is correct.

##### 4.2.1 Authorized person's full name

##### 4.2.2 Position held

##### 4.2.3 Phone number (country code + phone number)

##### 4.2.4 Authorized person's signature

##### 4.2.5 Date

#### Your bank details will only be changed if:

- All details are correctly filled and the necessary documents are submitted (current form, proof of new Bank Details, Power of Attorney and Signatory Specimen Form if applicable);
- All details you have supplied under Section 2. (Current bank account details) on this form correspond with the existing information in JAO.S.A's system; and
- The request has been signed by Authorized Person(s).

In the event of a request for change of bank details being invalid / incomplete / in terms of signature mismatch/ document insufficiency, the request for such change will not be processed and payments if any, will be processed based upon the last registered bank account information.

JAO S.A. must receive the original change of bank details request the latest 5 working days before the due date of the change.